



**BHS 320 Practicum (5-1)
Fall 2011**

Class Schedules:

Class Times: W 9:45 - 11:15

Room: A2133

Instructor Information

Instructor: Alex Sanderson-MacIntyre

Phone: 410-2000 ext. 5907

Office: L2101

E-Mail: asanderson@ambrose.edu

Course Description:

A supervised practical experience with a community or social agency related to the student's interest and/or future plans. Readings, written assignments and group meetings will help students reflect on and integrate knowledge with practical experience. Please ensure you have assigned chapter readings completed **before** class as well as assigned exercises from the text.

Textbooks

Baird, Brian N. (2007). *The internship, practicum, and field placement handbook: A guide for the helping professions (5th ed.)*. New Jersey: Prentice Hall.

Classroom Etiquette: In the Behavioural Science Department we believe that learning is an active and interactive process, a joint venture between student and teacher and between student and student (i.e., learning is not just "downloading" information from teacher to student). Therefore, it is expected that professors will come to each class well read and prepared to engage students on the topic at hand, giving students the utmost attention and respect. In turn, it is expected that students will take an active role in the learning process. This includes: (a) regular class attendance, (b) reading course material in advance of class, (c) showing up to class on time, and (d) attentively and proactively being "present" at class (i.e., not on the internet, not texting, not conversing with the person beside you). Committing to this type of "active learning" significantly increases the learning experience for both teacher and student, and reflects the Christian ethos of excellence and respect that lies at the heart of the Ambrose educational experience.

Attendance: The general expectation is that students will attend all classes in which they are registered. After three (3) unexcused absences (per term), the instructor reserves the right to ask a student to withdraw from the class.

Course Requirements




1. Completed Portfolio (10%)/Interviews (10%) (20% in total) **(Due Sept 7th)**
2. Written Assignment (15%) **(Due December 7th)**
3. Completed Evaluation Form by Practicum Supervisor (15%) **(Due December 7th)**
4. Participation in Class Discussions (10%)
5. MBTI*Personality Evaluation (20%) **(Due December 7th)**
6. Self-Evaluation Form and Journal (20%) **(Due December 7th)**

All requirements must be completed to receive a passing grade in this course.

MBTI

- Sept 21 - Introduction to MBTI
- Sept 28th MBTI completed
- October 5th MBTI Debrief
- Oct 12 MBTI – The GRIP

Instructions for accessing MBTI

1. Log on to Moodle at: moodle.ambrose.edu or log in using your Ambrose username and password or go through the portal to get to moodle.
2. Scroll to the bottom of the moodle screen and click on "All courses"
3. You should get a list of all the courses available at Ambrose. You are looking for the CLC – Career & Life Calling ones.
4. Click on:  CLC 102 - Assessments (MBTI, EQi, Strong Interest) 
5. Add the course to your moodle account. The enrolment key is - clc
6. If you are in **BHS 320 Practicum I** class taking the Myers Briggs Type – Step II Indicator assessment, click on the one entitled:  Read Me First! - Instruction for Assessments (MBTI and Strong Interest) File

MBTI must be completed by Sept 28th

Written Assignment:

Students will write a five-page paper that applies relevant theoretical and/ or intervention research to their practicum experiences. The format for the paper should follow the guidelines of the new *Publication Manual of the American Psychological Association*.

You will be marked along the dimensions set out in the written assignment evaluation sheet. Please attach this sheet to your final copy of your paper before it is handed in for marking. Please identify, on the first or cover page of your assignments, the course name, the instructor's name and your own name, along with your student ID number and mailbox number.

Journal

Your journal should contain a record of your volunteering activities and personal experiences. You should incorporate your reactions (emotional and cognitive) to

practicum experiences in a manner that is critically reflective and exploratory in nature. The journal will also include your responses to the assigned exercises from the text and class. Last, each week you will be responsible for finding a journal article or book chapter related to your practicum setting. You will need to summarize the reading's main points and apply it to your practicum experience. Please follow the instructions for journal content that are provided in class.

MBTI –PERSONALITY STRESS INTERACTIONS– Utilizing the behavioural charts you have filled out during the semester (e.g., sleep, spending, eating, spending, exercise), ask and answer the question how does your personality interact with stress situations. Consider when you were stressed, what exactly the stressor was, how did you cope (flex), how did your behaviours relate to your personality type, and how did you overcome the stress and/or develop as an individual. Analysis no more than 4 pages and worth 20% of final mark.

Grading: The available letters for course grades are as follows:

Percentage:	Letter Grade:	Grade Point Weight:
96-100	A+	4.0
91-95	A	4.0
86-90	A-	3.7
82-85	B+	3.3
75-81	B	3.0
72-74	B-	2.7
68-71	C+	2.3
63-67	C	2.0
60-62	C-	1.7
56-59	D+	1.3
50-55	D	1.0
0-49	F	

Final grades will be available on the student portals. Printed grade sheets are no longer mailed out.

Important Notes:

It is the responsibility of all students to become familiar with and adhere to academic policies of as are stated in the Student Handbook and Academic Calendar.

Personal information, that is information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

The last day to enter a course without permission and /or voluntary withdrawal from a course without financial penalty 18 September 2011

The last day to voluntarily withdraw from a course or change to audit without academic penalty 14 November 2011

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a "Course Extension." Alternative times for final examinations cannot be scheduled without prior approval. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the appropriate deadline. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar and the Student Handbook that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean.

Students are advised to retain this syllabus for their records.

Course Schedule

- Sept. 7th – Preparing for your practicum and support from peers (Chp. 1 & 2).
Time & self-care schedule commences. (e.g., Record of eating and spending patterns)
- Sept. 14th – Ethical and Legal Issues (Chp. 3)
INTRODUCTION TO MBTI
Exercise on page 44 of class text
- Sept 21st – Working with a Supervisor (Chp. 4)
Risks (Chp. 8)
Exercises on page 87 & 93 of text
Exercise on page 171 of text
- Sept 28th – MBTI COMPLETED
Spiritual Emphasis Day – No class
- Oct. 5th – Dealing with Stress and Self-Care (Chp. 7)
MBTI ASSESSMENT/REPORT DEBRIEF
- Oct. 12th – Dealing with Stress and Self-Care (Chp. 7)
Exercises on page 139 & 145
MBTI – The GRIP
- Oct 19th – Appreciating Differences (Chp. 5)
Exercises on page 106 & 107
- Oct 26th – Writing and Record Keeping (Chp. 6)
- Nov 9/16th – DEVELOPING ALL ASPECTS OF SELF-TYPE DEVELOPMENT.(FLEX)

Nov. 23rd – Closing Cases (Chp. 9) Finishing the Practicum (Chp. 10)

Nov. 30th – Frustrations, Lessons, Discoveries (Chp. 11).

Dec. 7th – Supervisor's evaluation and journal due.

WRITTEN ASSIGNMENT EVALUATION SHEET

NAME:

Introduction: Statement of the general problem area

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Discussion of pertinent theory and research

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Breadth of coverage

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Depth of coverage

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Logical flow of argument

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Integration of relevant research to the practicum setting

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Conclusion

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Organization

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Clarity of writing

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	

Adherence to APA style

1	2	3	4	5	6	7	8	9	10
inadequate		fair		good		very good		excellent	