

WRITTEN COMMUNICATIONS, GST 203
CANADIAN BIBLE COLLEGE
Winter Semester 1996
Professor: Esther R. Wiens

I. COURSE OBJECTIVES

With the successful completion of this course, the student should be able to demonstrate the following:

- a. Proper usage of the grammatical, mechanical and stylistic conventions of the English language.
- b. Competence in composing sentences, paragraphs, introductions and conclusions, essay theses and outlines.
- c. The ability to write a book review and three of the following kinds of essays: descriptive, persuasive, expository comparative and narrative.
- d. Proficiency in using the library and in writing a research paper by established methods.

II. COURSE TEXTS

Required:

Fowler, H. R. and others. The Little, Brown Handbook. Toronto: Gage Educational Publishing Company, 1991.

Hookey, Robert and others. Contest: Essays by Canadian Students 2nd ed. Harcourt, Brace & Company, 1994.

Style Sheet. 6th ed. University of Regina, 1992.

Supplementary:

Badke, William B. The Survivor's Guide to Library Research. Grand Rapids, Michigan: Zondervan Publishing House, 1990.

Kirszner, Laurie G. and Stephen R. Mandell. Writing: A College Rhetoric. 2nd ed. Toronto: Holt, Rinehart and Winston, 1988.

Morehead Albert H. and others. Roget's Thesaurus. Toronto: New American Library.

Norton, Sarah and Brian Green. The Bare Essentials. Form A. 3rd ed. Toronto: Holt, Rinehart and Winston, 1990.

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Turabian, Kate. A Manual for Writers of Term Papers, Theses and Dissertations. Chicago: University of Chicago Press, 1987.

(A college dictionary)

III. COURSE REQUIREMENTS and EVALUATION

a. Students will write three of the two-page essays (approx. 500 words) noted under Section b. of Course Objectives, plus one book review of comparable length (32%).

b. Complete at least three and not more than five grammar quizzes (scheduled or unscheduled) as well as short written exercises (e.g. paragraphs) (15%).

c. Write a research paper of eight to ten pages based on library research. The final grade for the paper will be based on the final product plus an assignment consisting of preparatory steps in writing the paper (28%).

d. Write a final examination which tests proficiency in the grammar and mechanics of English, as well as types of essays (25%).

IV. GENERAL INFORMATION

a. Students are responsible to be aware of the academic regulations found in the College Catalogue and in the Student Handbook which govern course work..

b. All papers are to be submitted at the beginning of the class on the due date. Late work must be submitted to the receptionist at the switchboard; it will be docked 5% of the possible total value per day for five days. After that the work will receive a failing grade.

c. Students registered in this class are expected to be punctual and to attend all sessions of the class. All will be requested to sign a daily register which records both attendance and punctuality.

WINTER SEMESTER 1996 WRITTEN COMMUNICATIONS TENTATIVE OUTLINE

N.B. The student is required to do the following:

1. **Keep one copy of every essay submitted to the professor.**
2. **Include the post-box number with his/her name on each essay.**
3. Write **THREE essays** and **ONE book report** (both 500 words). Submit **ONE** research essay **title**, **ONE bibliography**, **thesis**, **course outline**, and **ONE research paper**.
4. Submit essays **before class** on the day they are due.

(Reading assignments are to be read before the date listed)

- JAN. 9 Syllabus
Discussion of writing problems
Lecture-Discussion: *What is an Essay?*
- JAN. 11 Film segment: *The English Language*
Lecture/Discussion: *The Paragraph?*
Assignment: Write a paragraph for discussion in class
- JAN. 16 Lecture-Workshop: *Writing a Thesis*
Assignment:
- JAN. 18 Lecture-Workshop: *The Descriptive Essay and The Narrative Essay*
Assignment: "A Touch from the East"
"The Skier"
"The Train Ride"
"Growing up Native"
- JAN. 23 Film segment: *The English Language*
Grammar: Parts of Speech
Assignment:..... **narrative or descriptive essay due ***
- JAN. 25 Understanding Sentence grammar: Chapter 5 (pink box p. 69)
Assignment:
- JAN. 30 Lecture-Workshop: *The Persuasive Essay*
Grammar
Assignment: "Mandatory Drug Testing in Canadian Sport"
"In Defense of the Secretary"
- FEB. 6 Sentence Grammar continued (Chapter 5)
Assignment:.....
- FEB. 8 Lecture-Workshop: *Writing the Book Review*
Grammar
Assignment:..... **persuasive essay due***
- FEB. 13 Lecture-Workshop: *Research Methods*
Assignment:..... Bring *U of R Style Sheet* to class

- FEB. 15 Lecture-workshop: *Researching the Topic*
Assignment:..... **book review due***
- MAR. 7 Lecture-Workshop: *Learning About Reseach Resources* (Mr. Sandy Ayer)
Assignment:..... **research paper topic due***
- MAR. 12 Lecture-Workshop: *Writing the Research Paper*
Assignment:
- MAR. 14 Lecture-Workshop: *Revising the Research Paper*
Assignment:
- MAR. 19 Lecture-Workshop: *The Expository Essay*
Assignment: **research paper thesis, outline and bibliography due***
Read: "Joyful William"
"I'm not a Racist but . . ."
- MAR. 21 Grammar
Assignment:.....
- MAR. 28 Lecture-Workshop: *The Comparison Contrast Essay*
Assignment: "Co-operative Games"
"Violence in the Media" **expository essay due***
- APR. 2 Grammar
Assignment:.....
- APR. 4 Lecture-Workshop: *The Writing Life*
Grammar
Assignment:..... **comparison contrast essay due***
- APR. 9 Grammar (punctuation)
Assignment:.....
- APR. 11 Film Segment: *English Vocabulary*
- APR. 16 Lecture-Workshop: *Controlling Diction*
Assignment:..... **research paper due***
- APR. 18 Review