Course ID:	Course Title:	Winter 2018
CDPD 600	**Curriculum Design and Program Development 600**	**Prerequisite: CDPD 500**
		Credits: 6

Class Information		Instructor Information		Important Dates	
Days:	Tuesdays, Wednesdays and Thursdays	**Instructor**	Dr. Nicki Rehn	**First day of classes:**	Mon., Feb. 12, 2017
Time:	T: 8:15 am – 11:00 pm W: 8:15 am – 11.15 am Th: 8:15 am – 11:00 am	**Email:**	NRehn@ambrose.edu	**Last day to add/drop, or change to audit:**	Tues., Feb. 20, 2017
Room:	RE 110	**Phone:**	Ext. 6927	**Last day to request revised exam:**	n/a
Lab/ Tutorial	n/a	**Office:**	Education building	**Last day to withdraw from course:**	Mon., Mar. 26, 2017
		Office Hours:	By appointment	**Last day to apply for coursework extension:**	n/a
Final Exam:	n/a			**Last day of classes:**	Thur., Apr. 12, 2017

Course Description

Use backwards design to build whole units of study across the various disciplines in the Alberta Program of Studies. Explore big ideas and essential questions. Make understanding and skill development visible through formative and summative assessments. Create rubrics, design performance assessments, and practice reporting. Employ strategies that make inquiry-based learning ubiquitous. Apply inclusive practices to the design of a unit plan.

Expected Learning Outcomes

At the end of this course, students will be able to:
- Identify the big ideas and key skills in a unit of study.
- Explain what it means to "understand" and list possible evidences of understanding.
- Distinguish between and align the intended, the enacted and the assessed curriculum.
- Design summative assessment tasks that measure progress toward and achievement of outcomes.
- Write a grade-appropriate rubric
- Make an assessment strategy for an ELA reporting period.
- Plan an interdisciplinary inquiry using backwards design and essential questions.
- Acts in a way that characterizes a professional educator.

Textbooks

Course Reader - $10

Course Schedule

		Tuesday (8:15-11:00 am)	Wednesday (8:15-11:15 am)	Thursday (8:15-11:00 am)
1	Feb 12	Introduction to CDPD 600	Backwards Design	<mark>TUTORIAL 1 – Understanding by Design</mark> Understanding
	Feb 19	Spring Reading Break		
2	Feb 26	Introduction to Assessment Theory Part 1	Introduction to assessment theory Part 2.	Kinds of Assessments <mark>TUTORIAL 2 – Assessment 1</mark>
3	March 5	Quantifying and labeling learning. Writing rubrics.	Quantifying and labeling learning. Multiple Choice Questions	Communicating results. Writing report card comments.
4	March 12	Assessment in ELA Part 1	Assessment in ELA Part 2	Working on the ELA plan.
5	March 19	Assessment in Math Part 1	Assessment in Math Part 2	Issues in Assessment <mark>TUTORIAL 3 – Assessment 2</mark>
6	March 26	Assignment #3 – in class	Inquiry-based learning and Questioning Part 1	Inquiry-based learning and Questioning Part 2
7	April 2	Inquiry-based learning and Questioning Part 3	ARC	Working on project.
8	April 9	Working on project.	Working on project	Final project due – 5 minute presentation to peers with brochure.

Requirements:

Assessment	%	Due Date
Rubrics	15	Friday March 8, 2018 (Moodle)
ELA/Literacy Plan	20	Monday March 19, 2018 (Moodle)
Assessing math outcomes – in class case study	20	Tuesday March 27, 2018 (in-class)
Interdisciplinary Inquiry	35	Thursday April 12, 2018 (in-class)
Professionalism	10	On-going

**Assignment details are found in the course information booklet posted on Moodle.

Attendance:

Attendance is mandatory and tracked.

Grade Summary:

The available letters for course grades are as follows:

Percentage	Letter Grade	Grade Point Weight	Description
96-100	A+	4.0	
91-95	A	4.0	Excellent
86-90	A-	3.7	
82-85	B+	3.3	
75-81	B	3.0	Good
72-74	B-	2.7	
68-71	C+	2.3	
63-67	C	2.0	Satisfactory
60-62	C-	1.7	
56-59	D+	1.3	
50-55	D	1.0	Minimal Pass
0-49	F		Failure

Ambrose University Academic Policies:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they will need to forward all messages from the Ambrose account to another personal account.

Registration

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline;** please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Exam Scheduling

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class.

Some professors will not allow the use of any electronic devises in class. The professor has the right to disallow the student to use a laptop in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

Academic Policies
It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions
Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

Appeal of Grade
An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of $50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

Academic Integrity
We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Note: Students are strongly advised to retain this syllabus for their records.