

Course ID:	Course Title:	Winter 2023
LE 545	Collaborative Leadership	Prerequisite: Self-leadership
		Credits: 1 credit

Class Information		Instructor Information		Important Dates	
Delivery:	In Class	Instructor:	Maynor Motta, MA	First Day of Class:	January 23, 2023
Days:	Monday	Email:	mmotta@beulah.ca	Last Day to Add/Drop:	January 21, 2023
Time:	7:00-9:00pm	Phone:	(780) 486-4010 ext 341	Last Day to Withdraw:	March 31, 2023
Room:	Beulah's West Campus Conference Room	Office:		Last Day to Apply for Coursework Extension:	April 3, 2023
Final Exam:		Office Hours:	By appointment	Last Day of Class:	April 14, 2023

Commented [BAM1]: Grades need to be submitted to the registrar by April 28th.

Important Dates and Information

For a list of all important dates and information regarding participating in classes at Ambrose University, please refer to the Academic Calendar at <https://ambrose.edu/academic-calendar>.

Course Description

In this course students will learn essential practices found in Jesus' ministry to be able to lead others. Students will also be equipped with practical steps and guidance to effectively model such practices to others while developing an apprenticeship system by activating their own personal leader's gifts.

Expected Learning Outcomes

It is the aim of the course that the students acquire and apply the necessary knowledge and tools of the following competencies at the Leading-others level.

1. Understand and apply what it means to be a Disciple to Others (model the practices)
2. Understand and apply what it means to make Disciples (discipling someone)
3. Understand and model Vision, Strategy, and Ministry plans with specific application to application in the local church context (Vision and Strategy).

Commented [BAM2]: These are good...Just trying to explore ways to use other outcomes that are more advanced in Bloom's Taxonomy. For more info, see: <https://cft.vanderbilt.edu/guides-sub-pages/blooms-taxonomy/>

4. Understand and demonstrate collaboration while working through others in the context of a multiplicity of ministries and campuses (Collaboration).
5. Apply the principles of Biblical Stewardship of other's resources (Stewardship).

Required and Recommended Textbooks and Readings

1. *The Holy Bible* (CSV, NIV, NRSV, or comparable modern translation, no paraphrases or NLT)
2. Dave Ferguson and Warren Bird. *Hero Maker: Five Essential Practices for Leaders to Multiply Leaders*. Zondervan, 2018
3. Dev Chandra. *The 4 Disciplines of Execution | Book Summary*.
https://beulahchurch.sharepoint.com/:b/s/BeulahTrainingInstitute/EZcayVe8yA5DqW7S9b_xXTEBkExxRhuYnjgsL1kU9ks7uw?e=Q94KaH
4. A. W. Tozer. *The Pursuit of God*. Christian Publications, 1993

Course Schedule

Day	Date	Agenda / Topic	Presenter	Competencies
Monday	January 23, 2023: 7pm – 9pm	• Orientation and Introduction to the course and the Practicum projects	Maynor Motta/ Bonnie Hodge	
Monday	January 30, 2023: 7pm – 9pm	• Collaborative Leadership <ul style="list-style-type: none"> • Jesus' Leadership Secret <ul style="list-style-type: none"> ○ Jesus followers have discovered that dying to self and living for God's kingdom through others is the secret of Multiplied results and greater impact. ○ if we focus only on addition, we never get to multiplication but if we focus on multiplication, we can see God-sized results. 	Maynor Motta	Being a disciple / Making Disciples
Monday	February 6, 2023: 7pm – 9pm	• Collaborative Leadership	Maynor Motta	
Monday	February 13, 2023: 7pm – 9pm	Practicum Project Cohort: <ul style="list-style-type: none"> • Big Baptism: Ministry Plan, Budget, SRF, Logistics 	Maynor Motta/ Bonnie Hodge	Vision / Stewardship / Strategy / Collaboration

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Family Day	February 20, 2023: 7pm – 9pm			
Monday	February 27, 2023: 7pm – 9pm	<ul style="list-style-type: none"> • Collaborative Leadership 	Maynor Motta	
Monday	March 6, 2023: 7pm – 9pm	<ul style="list-style-type: none"> • Collaborative Leadership 	Keith Taylor	Stewardship
Monday	March 13, 2023: 7pm – 9pm	Practicum Project Cohort	Maynor Motta/ Bonnie Hodge	Vision / Stewardship / Strategy / Collaboration
Monday	March 20, 2023: 7pm – 9pm	<ul style="list-style-type: none"> • Collaborative Leadership 	Maynor Motta	
Monday	March 27, 2023: 7pm – 9pm	<ul style="list-style-type: none"> • Collaborative Leadership 	Maynor Motta	
Monday	April 3, 2023: 7pm – 9pm	Practicum Project Cohort	Maynor Motta/ Bonnie Hodge	Vision / Stewardship / Strategy / Collaboration
EASTER MONDAY	April 10, 2022			
Monday	April 17, 2023: 7pm – 9pm	Practicum Project Cohort <ul style="list-style-type: none"> • Walk thru night at each campus 	Maynor Motta/ Bonnie Hodge	Vision / Stewardship / Strategy / Collaboration
Saturday	April 22, 2023: 6:30pm	<ul style="list-style-type: none"> • BIG BAPTISM @ West Campus 		Vision / Stewardship / Strategy / Collaboration
Saturday	April 23, 2023	<ul style="list-style-type: none"> • BIG BAPTISM @ West / SW / FDL / BD Campus 		Vision / Stewardship / Strategy / Collaboration
Monday	April 24, 2023: 7pm – 9pm	<ul style="list-style-type: none"> • Round Table Discussion about the Practicum Project Outcomes 	Maynor Motta	Being a disciple / Making Disciples

Requirements:

ASSIGNMENT # 1

Read, Dave Ferguson and Warren Bird. *Hero Maker: Five Essential Practices for Leaders to Multiply Leaders*

Write a 2000-word paper on your own philosophy of Collaborative Leadership within the church. This paper is a statement of your personal philosophy of Collaborative church leadership, why it is important, the long-range impact you believe leadership can have, and the concept of leaders multiplying leaders based on the Ferguson and Bird book and your practicum experience in Collaborative Leadership. You should focus on the outcome rather than the methods to convey your philosophy.

Additional resources are encouraged to be used to build your paper, with proper citations.

Due April 3, 2023. To be submitted via Moodle

ASSIGNMENT # 2:

Read, A. W. Tozer, *The Pursuit of God*.

For this assignment, you will write on the Course Forum, located on Moodle, a reflection on each chapter of the book (10 chapters) due on the following dates: Chapter 1: January 25; Chapter 2: February 1; Chapter 3: February 8; Chapter 4: February 15; Chapter 5: February 22; Chapter 6: February 28; Chapter 7: March 1; Chapter 8: March 8; Chapter 9: March 15; Chapter 10: March 22.

You are also required to do two replies on two different students posts for each chapter, following the provided prompts. Comments due dates: Chapter 1: February 1; Chapter 2: February 8; Chapter 3: February 15; Chapter 4: February 22; Chapter 5: February 28; Chapter 6: March 1; Chapter 7: March 8; Chapter 8: March 15; Chapter 9: March 22; Chapter 10: March 29.

ASSIGNMENT # 3:

Big Baptism and Practicum – Self Reflection

For this assignment, you will reflect on your experience regarding the assigned Big Baptism project and your service practicum and the application of the principles taught in this course. You will then need to be ready to share your reflections at a the round table discussion on **April 24, 2023**.

No written component will be required to be turned into Moodle.

Submission of work: Please submit all assignments through Moodle as electronic copy in Word on or before the due date (no later than midnight on due date).

Late Policy: Only under extraordinary circumstances (i.e., a life or family crisis, a severe and prolonged illness, overburdened work schedule, etc.) will the instructor grant an extension. All requests for extension must be submitted to the instructor by email on or before the assignment's due date. Otherwise, any submissions received

later than 11:59PM on the due date will be deemed late and penalized at a 5% deduction per day. Any submission later than a week past the due date, unless negotiated with the instructor, will automatically receive an F. Also, please NOTE (in the syllabus header) the cut-off date for an end-of-term extension.

Formatting for Papers:

All papers must:

- Use Word format (no Pdfs)
- Use 1.5 spacing.
- Use *Times New Roman, Arial or Garamond*
- Use 12-point font.
- Pages to be numbered.
- Include a title page.
- Cite sources properly. **NOTE:** The student can use his/her preferred style (e.g. Kate Turabian's *A Manual for Writers*, or *The Chicago Manual of Style*), but must remain consistent throughout the entire paper.

Attendance:

Regular attentive attendance and engaged participation on the part of all students is vital to the process of learning in community. Students have the opportunity to participate in course conversations in ways that mutually encourage and edify classmates. Unless there is a crisis or unforeseen challenge, students can miss only one class session without penalty. More than one class session will earn a failure for the course.

Grade Summary:

Grade	Interpretation	Grade Points
A+	Mastery: Complete Understanding of Subject Matter	4.00
A		4.00
A-		3.70
B+	Proficient: Well-Developed Understanding of Subject Matter	3.30
B		3.00
B-		2.70
C+	Basic: Developing Understanding of Subject Matter	2.30
C		2.00
C-		1.70
D+	Minimal Pass: Limited Understanding of Subject	1.30
D		1.0
F	Failure: Failure to Meet Course Requirements	0.00
P	Pass	No Grade Points

Because of the nature of the Alpha 4.00 system, there can be no uniform University-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously.

Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

Other:

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Any added features in the syllabus are optional. You may or may not wish to include elements such as a bibliography, reading list, or reporting form. This section should also include information on out of classroom activities, such as field trips, and any supplementary fees required to complete those additional elements.

Ambrose University Important Policies & Procedures:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions.

Exam Scheduling

Students who find a conflict in their exam schedule must submit a *Revised Final Exam Time Application* to the Office of the Registrar by the deadline noted in the Academic Calendar. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; or 2) the scheduled final examination slot results in three consecutive examination periods. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Standards of Behaviour in the Classroom Setting

Learning is an active and interactive process, a joint venture between student and instructor and between student and student. Some topics covered within a class may lead to strong reactions and opinions. It is important that Students understand that they are entitled to hold contradictory beliefs and that they should be encouraged to engage with these topics in a critical manner. Committing to this type of "active learning" significantly increases the learning experience for both teacher and student, and reflects the Christian imperative to pursue truth, which lies at the heart of the Ambrose educational experience. However, active discussion of controversial topics will be undertaken with respect and empathy, which are the foundations of civil discourse in the Classroom Setting. Primary responsibility for managing the classroom rests with the instructor. The instructor may direct a student to leave the class if the student engages in any behaviour that disrupts the classroom setting. If necessary, Ambrose security will be contacted to escort the student from class. Please refer to your professor regarding their electronic etiquette expectations.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. The academic calendar can be found at <https://ambrose.edu/academics/academic-calendar>

Privacy

Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Coursework Extensions

Should a request for a time extension on coursework exceed the end of the term, a *Coursework Extension Application* must be completed and submitted to the Office of the Registrar. The extension (if granted) will be recorded on the student record. Extensions are granted at the discretion of the instructor and registrar. Normally, Course Extension Applications will be considered only when all of the following conditions are met:

- the quality of prior course work has been satisfactory;
- circumstances beyond your control, such as an extended illness or death of a family member, make it impossible for you to complete the course work on time; and
- you submit *Coursework Extension Application* to the Office of the Registrar on or before the deadline specified in the Academic Schedule.

If granted, time extensions do not excuse you from a final examination where one has been scheduled for the course. A temporary grade of TX will be assigned until a final grade is submitted in accordance with the new deadline. A final grade of F will apply to:

- all course work submitted after the end of the semester unless a coursework extension has been granted; and all course work submitted after the revised due date provided by an approved extension to coursework.

Academic Success and Supports

Accessibility Services

Academic accommodation is provided to Ambrose students with disabilities in accordance with the Alberta Human Rights Act and the Canadian Charter of Rights and Freedoms. Provision of academic accommodation does not lower the academic standards of the university nor remove the need for evaluation and the need to meet essential learning outcomes. Reasonable accommodations are tailored to the individual student, are flexible, and are determined by considering the barriers within the unique environment of a postsecondary institution. It can take time to organize academic accommodations and funding for disability-related services. Students with a disability who wish to have an academic accommodation are encouraged to contact Accessibility Services as early as possible to ensure appropriate planning for any needs that

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may include accommodations. Staff can then meet with students to determine areas to facilitate success, and if accommodations are required, ensure those accommodations are put in place by working with faculty.

Learning Services

Learning Services provides support with

- General study skills (e.g., time management, note-taking),
- Research and communication skills (e.g., writing a paper, researching, giving a presentation), and
- Subject-specific skills (e.g., solving a chemistry problem, reconciling a general ledger, understanding a philosophical argument).

We offer workshops, one-to-one tutoring, and more, and all of our services are free to students currently enrolled at Ambrose University. To learn more, please visit <https://ambrose.edu/sas/learning-services>.

Mental Health Support

All of us need a support system. We encourage students to build mental health supports and to reach out when help is needed.

On Campus:

- Counselling Services: ambrose.edu/counselling
- For immediate crisis support, there are staff on campus who are trained in Suicide Intervention Skills and can help you access mental health support. See <https://ambrose.edu/student-life/crisissupport> for a list of staff members.
- For additional wellness resources go to the Ambrose wellness page: <https://ambrose.edu/wellness>

Off Campus:

- Distress Centre - 403-266-4357
- Alberta Mental Health Helpline - 1-877-303-2642 (Toll free)
- Sheldon Chumir Health Care Centre - 403-955-6200
- Emergency - 911

Sexual Violence Support

We are committed to supporting students who have experienced gender based sexual violence in the past or while at Ambrose. Many of the staff, faculty, and student leaders have received Sexual Violence Response to Disclosure training. We will support you and help you find the resources you need and you can access information about reporting. Information about the Sexual Violence policy and on and off campus supports can be found on our website— ambrose.edu/sexual-violence-response-and-awareness.

Off Campus:

- Alberta's Online for Sexual Violence - 1-866-403-8000 call or text
- Clinic: Sheldon Chumir Health Centre - 403-955-6200
- Calgary Communities Against Sexual Abuse - 403-237-5888
- Chat: www.calgarycasa.com

Note: Students are strongly advised to retain this syllabus for their records.