

Class Information		Instructor Information		First day of classes:	Wed., Sept. 30, 2015
Days	Sept 30 – Oct 3 Nov 11-14	Instructor:	Dr. Anthony Chow Ph.D.	Last day to add/drop, or change to audit:	
Time:	Wed-Fri 6:30-9:30pm Sat 9:00am-5:00pm	Email:	achow@ambrose.edu achow@tyndale.ca	Last day to request revised exam:	
Room:	Milbourne Community Life Centre, Edmonton	Phone:	416-226-6620 ext.2108	Last day to withdraw from course:	
Final Exam day		Office:		Last day to apply for time extension for coursework:	
N/A		Office Hrs:		Last day of classes:	Sat, Nov 14, 2015

Textbook:

1. Chow, Anthony. 2014. *Discipleship by Teaching & Learning – Introduction to Christian Education*. Hong Kong: Chinese Bible Teaching Ministry Ltd.
鄒永恒著，《活學、活教、建立主門徒 — 基督教教育導論》。香港：華人聖經教導推行會，2014。
(ISBN#9789881301208)
2. Gangel, Kenneth O. & Howard G. Hendricks. edit. 19. *Christian Educator's Handbook of Teaching*. (Chinese translation) Hong Kong: Chinese Christian Religious Education Association.
韓霍華、甘肯尼合編，《基督教教育者手冊：學習教導》。美國：中華聖經教導協會，1997。
(ISBN#1886252807)
3. Chen, Ching-Yun Huang. 2011. *Handbook for Effective Bible Teaching*. Taiwan: China Sunday School Association.
黃慶雲著，《聖經教學實用手冊》。台灣：中國主日學協會，2011。(ISBN#9789575504151)

Course Description:

This course uses group and experiential learning to provide participants with growing confidence in their identity as communicators in diverse teaching situations, aware of the diversities in learners and instructional methodologies relevant to Christian educational ministry. 本課程將探討教導與學習的基本原則與理念，並如何在教會教育事奉的過程中應用這些原理。學員將涉獵聖經、神學、歷史、心理學、方法學等教學基礎，並在從認識學生、課程設計、教學策略等層面來學習如何建立有果效的教會教導事工。

Expected Learning Outcomes:

It is the aim of the course that students acquire the following skills:

1. Identify biblical principles of teaching and learning for the church and Christian institutions;
2. Analyze and evaluate the principles, practices and dynamics of selected learning theories;
3. Analyze and evaluate various philosophical, theoretical and methodological views of teaching.
4. Identify and describe current practice as a teacher/pastor with its attending assumptions, beliefs, theories and values;
5. Analyze and create principles and practices of learning assessment for an instructional setting;
6. Explore and create teaching strategies and methodologies that can enhance effective learning experiences in churches/institutions

Course Schedule:

Day 1: Introduction: What is teaching? What is learning.

Biblical Theology of Teaching & Learning

Day 2: Psychological Foundation of Teaching and Learning

Day 3: Basic learning principles

Day 4: The Arts of Teaching.

Teaching Methods

Day 5: Learning Styles

Multiple Intelligent Theories

Day 6: Critical Reflective Teaching

Day 7: Seven Laws of the Learner

Student Presentation (1)

Day 8: Personal Growth of Bible Teacher

Student Presentation (2)

Requirements:

Annotation - 15%

Annotate any 3 articles from the text "*Christian Educator's Handbook of Teaching*".

從《基督教教育者手冊：學習教導》中自選三篇文章，就文章的內容作出反省，並就每一篇文章撰寫不多於一頁的個人反省回應。

Course Design & Presentation – 35%

Design a course of at least 12 sessions that can use in a local church setting. It can be a Sunday school course, a discipleship training or any other type of courses. A list of requirement will be given by instructor. The design should show that the students understand the theories and principles of this Course. Students also need to give a 15 minutes presentation of the introduction of the course.

按講師提供的課程設計要求，設計出一個可以在教會進行的主日學、門徒訓練或其他課程。課程內容必須顯示學員掌握及應用課堂所教授的理論，整個課程設計將不少於十二課。學員需要在課堂中演試一個 15 分鐘的課程導論(課程的首 15 分鐘)。

Research Paper – 40%

A Research Paper (12–15 pages in Chinese) is required. A list of topics will be given in January for students to choose. The paper will be evaluated on the internal consistency, clarity and style of work, the development of actual analysis and the conclusion, and the reference list. The conclusion should come out from analyzing different theories and thoughts about the chosen topic, instead of merely stringing notes together from books found in the library or merely presenting student's own thoughts.

按講師在課堂中派發的題目中選取一個(或按個人興趣自選一個題目，但必須獲講師批准)，撰寫一篇 12 至 15 頁的研究專文。內容以華人教會為研究方向為最理想，但不一定需要。學員需注意文章的內容必須為個人研究的結果。

Attendance:

Given that this is a module course, it is extremely important that student must attend all of the class time.

Grade Summary:

- | | |
|--|-------------------|
| 1. Annotation (3 articles) 反省文章– 15% | Due: Nov 11, 2015 |
| 2. Course Design & Presentation 課程設計與演試– 35% | Due: Nov 13, 2015 |
| 3. Research Paper 研究專文– 40% | Due: Dec 31, 2015 |
| 4. Classroom participation 課堂參與– 10% | |

The available letters for course grades are as follows:

<u>Letter Grade</u>	<u>Description</u>	<u>Percentage</u>
A+		93-100%
A	Excellent	85-92%
A-		80-84%
B+		77-79%
B	Good	73-76%
B-		70-72%
C+		67-69%
C	Satisfactory	63-66%
C-		60-62%
D+		57-59%
D	Minimal Pass	53-56%
F	Failure	50-52%

Because of the nature of the Alpha 4.00 system, there can be no uniform College-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously.

Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

Policies:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they will need to forward all messages from the Ambrose account to another personal account.

Registration

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline**; please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

Exam Scheduling

Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. Some professors will not allow the use of any electronic devices in class. The professor has the right to disallow the student to use a laptop in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office

in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university college. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Note: Students are strongly advised to retain this syllabus for their records.