

<b>Course ID:</b>	<b>Course Title:</b>	<b>Fall 2023</b>
ED501-CL	Teaching & Learning 教导与学习原理	<b>Prerequisite:</b>
		<b>Credits: 3</b>

**3 WEEKEND FORMAT CLASS**

Class Information		Instructor Information		Important Dates	
<b>Dates: - Wknd 1</b>	Oct 11 - 14	<b>Instructor:</b>	Hubert Chau, D.Min.	<b>Last day to add/drop, or change to audit:</b>	Noon 1 <sup>st</sup> Wednesday
<b>Wknd 2</b>	Nov 15 - 18	<b>Email:</b>	Hubert.chau@ambrose.edu	<b>Last day to withdraw from course:</b>	Mon Nov 20
<b>Days/Time:</b>	Wed – Fri 6:30 - 9:30 pm	<b>Phone:</b>		<b>Last day to apply for coursework extension:</b>	Thurs Nov 23
<b>Days/Time:</b>	Saturday 9am – 4 pm	<b>Office:</b>			
		<b>Office Hours:</b>			
<b>Room:</b>					

## Course Description

This course uses group and experiential learning to provide participants with growing confidence in their identity as communicators in diverse teaching situations, aware of the diversities in learners and instructional methodologies relevant to Christian educational ministry.

本课程将探讨教导与学习的基本原则与理念，并如何在教会教育事奉的过程中应用这些原理。学员将涉猎圣经、神学、历史、心理学、方法学等教学基础，并在从认识学生、课程设计、教学策略等层面来学习如何建立有果效的教会教导事工。

## Expected Learning Outcomes

By the end of the course, students should be able to:

1. Identify biblical principles of teaching and learning for the church and Christian institutions;
2. Analyze and evaluate the principles, practices and dynamics of selected learning theories;
3. Analyze and evaluate various philosophical, theoretical and methodological views of teaching;
4. Identify and describe current practice as a teacher/pastor with its attending assumptions, beliefs, theories and values;
5. Analyze and create principles and practices of learning assessment for an instructional setting;
6. Explore and create teaching strategies and methodologies that can enhance effective learning experiences in churches/institutions.

修读本科目後，学员将会：

1. 掌握在教会或机构中进行教导与学习的圣经基础；
2. 了解及评价不同学习理论的原则、应用及其影响；

3. 了解及评价不同的教导哲学、原理及方法;
4. 掌握及了解其个人作为教师或牧者的个人假设、信念、理论及价值观;
5. 了解并建立个人在教学过程中进行学习评估的原理与实践方法;
6. 在教会或机构中建立及发展能增强学员学习果效的教导策略与方法。

## Textbooks

1. Anthony, Michael J., eds. *Introducing Christian Education: Foundations for the Twenty-first Century*. Grand Rapids: Baker Academic, 2003.
2. Gangel, Kenneth O. and Howard G. Hendricks, eds. *The Christian Educator's Handbook on Teaching*. Wheaton: Victor Books, 1988.  
呂鴻基編譯, 《基督教教育者手冊—學習教導》。美國德州:中華聖經教育協會, 1997。
3. 蕭克諧著, 《基督教宗教教育手冊》。香港:道聲出版社, 2017。  
Hsiao, Andrew. *A Handbook on Christian Religious Education*. Hong Kong: Taosheng Publishing House, 2017.
4. Lefever, Marlene D. *Learning Styles*. Colorado Springs: David C. Cook, 1995.  
李菲兒, 《引爆學習 Very Match》。台北:中國主日學協會, 2002。
5. Schultz, Thom & Joani. *The Dirt on Learning: Groundbreaking Tools to Grow Faith in Your Church*. Loveland, CO: Group Publishing, 1999.

## Course Schedule

Week 1: What is the ministry of Christian education? Exploration of Biblical and theological foundations of Christian education and the teaching theory.

Week 2: Exploration of teaching theory, practice, and learning styles. Exploration and practice of educational ministries: adult, youth, and children in your church. Presentation of the practical project.

第一周: 什么是基督教教育事工? 探讨基督教育的圣经与神学基础和教导理论基础。

第二周: 探讨基督教教育的学习方式和在教会里实践基督教成人、青少年事工与儿童事工。汇报实习项目结果。

## Requirements:

### ***Reading Assignment – 10%***

From chapter 1 to 25, read any 20 chapters from the text of “*Introducing Christian Education*”. Report the total numbers of chapter you have read on or before December 20, 2023. Or,

Read the entire text of “*The Christian Educator's Handbook on Teaching*”. Report the total numbers of page you have read on or before December 20, 2023.

### ***Annotation Assignment – 20%***

Read “*The Dirt on Learning*” and write a reflection report about what you agree and what you disagree and how this book help you understand Christian Education. The reflection report should be three pages, in Microsoft Word format, double-spaced, with total 750 words in English or 1200 words in Chinese. Deadline of submission: December 20, 2023. Or,

Read “*Learning Styles*” and write a reflection report about what you agree and what you disagree and how this book help you understand Christian Education. The reflection report should be three pages, in Microsoft Word format, double-spaced, with total 750 words in English or 1200 words in Chinese. Deadline of submission: December 20, 2023.

Read “*A Handbook on Christian Religious Education*” and write a reflection report about what you agree and what you disagree and how this book help you understand Christian Education. The reflection report should be three pages, in Microsoft Word format, double-spaced, with total 750 words in English or 1200 words in Chinese. Deadline of submission: December 20, 2023.

### **阅读作业 - 10%**

从 “*Introducing Christian Education*” 的 25 课课文，选择阅读当中 20 课。在 2023 年 12 月 20 日前呈交实质完成总课数阅读报告。或，

阅读《*基督教教育者手册—學習教導*》整课文。在 2023 年 12 月 20 日前呈交实质完成总页数阅读报告。

### **反思阅读报告 - 20%**

阅读《*The Dirt on Learning*》整课文。在 2023 年 12 月 20 日前呈交一份反思报告。内容包括你对课文的认同和不认同，怎样帮助你对于基督教教育的学习。报告共三页，双行微软文档，中文约 1200 字，英文约 750 字。或，

阅读《*引爆學習 Very Match*》整课文。在 2023 年 12 月 20 日前呈交一份反思报告。内容包括你对课文的认同和不认同，怎样帮助你对于基督教教育的学习。报告共三页，双行微软文档，中文约 1200 字，英文约 750 字。

阅读《*基督教宗教教育手册*》整课文。在 2023 年 12 月 20 日前呈交一份反思报告。内容包括你对课文的认同和不认同，怎样帮助你对于基督教教育的学习。报告共三页，双行微软文档，中文约 1200 字，英文约 750 字。

### **Practical Project & Presentation – 20%**

Before the third week of the class, student will interview the leader/pastor who are responsible for the Christian Education in the church which he or she is attending regularly. The student will evaluate and report the educational ministry in the class on the third week base on the theories and principles that he/she learned from the course. The report should cover the ministry organization, methodology, and suggestion of improvement to the ministry. The report should be five pages, in Microsoft Word format, double-spaced, with total 1250 words in English or 2000 words in Chinese. Deadline of submission: Nov. 18, 2023.

### **实习项目与报告 - 20%**

学员需要在完成第二周课程后，在所属教会，与基督教教育事工负责同工作一个访问，了解当中运作。根据在本科课堂上讲授的理论和重点，对其作出检讨。除了在课程完毕前以书面提交报告，亦需要在第三周的课堂里面分享检讨结果。内容包括事工架构，教导方法和改善建议。报告共五页，双行微软文档，中文约 2000 字，英文约 1250 字。实习项目报告需要在 2023 年 11 月 18 日前呈交。

### **Course Design – 40%**

Design a course of at least 12 sessions that can be used in a local church setting. It can be a Sunday school course, a fellowship teaching module or any other type of courses focused on Christian Education. A list of requirements will be given by the instructor. The design should show that the students understand the theories and principles of this Course. The research paper should be sixteen to twenty pages, written in Microsoft Word format, double-spaced, with total 4000 to 5000 words in English or 6400 to 8000 words in Chinese. Deadline of submission: January 10, 2024.

### **课程设计 - 40%**

按讲师提供的课程设计要求，设计出一个可以在教会进行的主日学、团契教导或其他与基督教教育相关的课程。课程内容必须显示学员掌握及应用课堂所教授的理论，整个课程设计将不少於十二课。设计论文共十六至二十页，双行微软文档，中文约 6400 至 8000 字，英文约 4000 至 5000 字。论文需要在 2024 年 1 月 20 日前呈交。

### Attendance – 10%

Students are expected to attend all classes. Participation in the class discussion is expected and will be graded accordingly.

### 课堂参与 - 10%

学员需要参与所有课程，评核分数会基于学员在课程里面的积极参与和讨论。

### Summary of Assignments and Grading 课程分数总结：

<b>Reading Assignment 阅读作业</b>	<b>10%</b>	Deadline of submission: <b>December 20, 2023</b>
<b>Annotation Assignment 反思阅读报告</b>	<b>20%</b>	Deadline of submission: <b>December 20, 2023</b>
<b>Practical Project &amp; Presentation 实习项目与报告</b>	<b>20%</b>	Deadline of submission: <b>Nov. 18, 2023</b>
<b>Course Design 课程设计</b>	<b>40%</b>	Deadline of submission: <b>January 20, 2024</b>
<b>Attendance 课堂参与</b>	<b>10%</b>	

All assignments should be submitted by email directly to the instructor at Hubert.chau@ambrose.edu and copied to the office at Laura.Guo@ambrose.edu on or before the deadline. The email should be marked with: Course ID, assignment title, student name and date of submission. The assignment should be written in Word format (docx. or doc).

所有功课作业，必须在限期前，以 Word 格式 (docx. or doc) 用电邮呈交至讲师邮箱 Hubert.chau@ambrose.edu 及电邮副本给神学院办公室邮箱 Laura.Guo@ambrose.edu。电邮标题需写上：课程编号，作业题目，学员姓名和呈交日期。

### Grade Summary:

Grade	Interpretation	Grade Points
A+	<b>Mastery:</b> Comprehensive understanding of subject matter	4.00
A		4.00
A-		3.70
B+	<b>Proficient:</b> Well-developed understanding of subject matter.	3.30
B		3.00
B-		2.70
C+	<b>Basic:</b> Developing understanding of subject matter	2.30
C		2.00
C-		1.70
D+	<b>Minimal Pass:</b> Limited understanding of subject matter	1.30
D		1.00
F	<b>Failure:</b> Failure to meet course requirements	0.00

## Ambrose University Academic Policies:

### Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they will need to forward all messages from the Ambrose account to another personal account.

### Registration

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline**; please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

### Exam Scheduling

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

### Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. Some professors will not allow the use of any electronic devices in class. The professor has the right to disallow the student to use a

laptop in future lectures and/or to ask a student to withdraw from the session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

### Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at [privacy@ambrose.edu](mailto:privacy@ambrose.edu).

### Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

### Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

### Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

## **Mental Health Support**

All of us need a support system. We encourage students to build mental health supports and to reach out when help is needed.

### On Campus:

- Counselling Services: [ambrose.edu/counselling](http://ambrose.edu/counselling)
- Peer Supportive Listening: One-to-one support in Student Life office. Hours posted at [ambrose.edu/wellness](http://ambrose.edu/wellness).
- For immediate crisis support, there are staff on campus who are trained in Suicide Intervention and Mental Health First Aid. See [ambrose.edu/crisissupport](http://ambrose.edu/crisissupport) for a list of staff members.

### Off Campus:

- Distress Centre - 403-266-4357
- Sheldon Chumir Health Care Centre - 403-955-6200
- Emergency - 911

## **Sexual Violence Support**

All staff, faculty, and Residence student leaders have received *Sexual Violence Response to Disclosure* training. We will support you and help you find the resources you need. There is a website with on and off campus supports – [ambrose.edu/sexual-violence-response-and-awareness](http://ambrose.edu/sexual-violence-response-and-awareness).

### Off Campus:

- Clinic: Sheldon Chumir Health Centre - 403-955-6200
- Calgary Communities Against Sexual Abuse - 403-237-5888

**Note:** Students are strongly advised to retain this syllabus for their records.