



# AMBROSE SEMINARY

***Leadership and Leadership Formation (ED 503)***  
***January 29-31, March 4-7***  
***Instructor: Dr. Francis Tam (execsec@ccaca.org)***

Course Description:

Everything, including the church, rises and falls on leadership. Leadership makes things happen and strategic planning can help you avoid making major mistakes. Since effective leaders never stop learning, this course will engage you to experience a renewed understanding of leadership in the church. Students will be exposed to various leadership styles and a proposed holistic model of church leadership. Course project is practical and applicable to existing church ministries.

Dates:

Credit & Audit students attend two extended weekends:  
Jan. 29-31 & Mar. 5-7, 2009 (Thurs 7-10 pm; Fri 7 -10 pm; Sat 9 am – 5 pm).

Location:

New Covenant Chinese Alliance Church

Instructor:

Francis Tam (DMin), currently serves as the Executive Secretary of the Canadian Chinese Alliance Churches Association and the Executive Committee Coordinator of the Chinese Alliance World Fellowship. Formerly a professional engineer and an elected church elder, Dr. Tam served as a church planter and senior pastor in Ontario. Being passionate in training future church leaders, Dr. Tam also serves as an adjunct faculty for Taiwan Alliance Theological College and Canadian Chinese School of Theology. Dr. Tam is one of the Founding Directors of the Association of Canadian Chinese Theological Education. Dr. Tam received his Bachelor of Engineering degree from Technical University of Nova Scotia, his Master of Divinity degree in Chinese Ministry from Ontario Theological Seminary and his Doctor of Ministry degree from Trinity International University in Chicago.

### Required Textbooks:

1. Blackaby, Henry & Richard. *Spiritual Leadership: Moving People on to God's Agenda*. Nashville, Tennessee: Broadman & Holman Publishers, 2001.
2. Malphurs, Aubrey. *Advance Strategic Planning: A New Model for Church and Ministry Leaders*. Grand Rapids, Michigan: Baker Books, 1999.

### Recommended Textbooks:

1. Finzels, Hans. *Empowered Leaders: The Ten Principles of Christian Leadership*. Nashville, Tennessee: Word Publishing, 1998.
2. Barna, George. *Leaders on Leadership: Wisdom, Advice and Encouragement on the Art of Leading God's People*. Ventura, California: Regal, 1997.
3. Martin, Glen & Gary McIntosh. *The Issachar Factor: Understanding Trends that Confront Your Church and Designing a Strategy for Success*. Nashville, Tennessee: Broadman & Holman Publishers, 1993.
4. Schwartz Christian W. *Natural Church Development: A Guide to Eight Essential Qualities of Healthy Churches*. Churchsmart Resources, 1996.
5. Mannoia, Kevin W. *Church Planting the Next Generation: Introducing the Century 21 Church Planting System*. Indianapolis, Indiana: Light & Life Press, 1994.

### Course Learning Outcomes Expectations:

1. Appreciate current leadership issues in the church.
2. Comprehend contemporary leadership theories and a biblical leadership model for the church.
3. Recognize the difference between natural leadership and spiritual leadership.
4. Understand the developmental process of a spiritual leader.
5. Be aware of various leadership styles and be able to deal with other leaders and followers.
6. Able to serve well both as a team leader and as a team player in the Canadian church.
7. Provide effective church growth leadership through strategic planning and team ministry.

### Course Outline:

1. Issues of Pastoral Leadership in the Church
2. A Survey of Contemporary Leadership Theory
3. A Biblical Model for the Church Leaders
4. Leading Effective Church Growth
5. Strategic Planning for Church Ministries
6. Leadership Style Analysis
7. Conflict & Change Management
8. Team Leadership

## Evaluation:

1. Class participation – students are expected to attend all sessions and be prepared for class discussions. (10%).
2. Read the two required textbooks and write two reading reports (2-3 pages each). (2x10%)
3. Course project
  - Classroom project presentation (20%)
  - 15-20 pages project write-up with footnotes & bibliography (40%)

### *Suggested Projects:*

- Prepare a Sunday school leadership course for your church.
  - Write a biographical leadership study of an influential church leader
  - Write a church planting proposal in a city of your choice.
  - Develop a five years strategic plan for the growth of your church.
  - Write a research paper in a specific area of church leadership.
  - Any other project pre-approved by the instructor.
4. A short personal reflection paper (2-3 pages) on Leadership in the Church. (10%)

## Assignment Due Dates:

1. First reading report and project presentation is due on March 7, 2009 during class.
2. Second reading report, project write-up and personal reflection paper are due on April 18, 2008.
3. Assignments may be submitted in either English or Chinese.
4. Grade point will be penalized for any late assignment.
5. All assignments must be mailed to the instructor prior to the due date of April 18, 2009.

Assignment Mailing Address: Dr. Francis Tam  
24 Farnham Drive  
Richmond Hill, Ontario  
L4B 4B5

6. Students must provide a self-addressed, stamped envelope (of sufficient size and postage) to enable us to return the graded assignments. It is recommended that the student enclose this with their completed assignments when they are mailed to us.
7. Extensions for the completion of final course work are not available from the instructor. Only those students who encounter a serious and unforeseen emergency that prevents the completion of course work may submit a request, in writing, to Dr. Mark Chapman of Ambrose University College at MChapman@ambrose.edu.

## Other Important Notes

### **Registration**

Registration and payment in full is due for this modular class by 7pm on the first day of class, (Jan. 29, 2009).

Students may withdraw from this modular class and receive a full refund prior to the second class session (i.e., before 7 pm on Friday, January 30, 2009). No tuition refund will be issued after this deadline. Students may voluntarily withdraw or change their registration from credit to audit, without academic penalty, only prior to completing 70% of the course (i.e., before 7pm on Friday, March 6, 2009). Students who withdraw from a course after this deadline will receive a grade of “F”.

All registration changes must be made through the Registrar’s Office by completing a Registration Revision Form.

### **Policy on extensions:**

All coursework requirements and due dates are clearly stated in the course syllabus. Coursework submitted after the due date, without prior approval by the Registrar and Academic Dean of a formal “Request for an Extension to Coursework” will receive a grade of “F”. Requests for an extension will be considered only in the following circumstances:

- The quality of prior coursework has been satisfactory; AND
- Circumstances beyond the student’s control, such as an extended illness or death of a family member, make it impossible for the student to complete the coursework on time; AND
- The student submits a “Request for an Extension to Coursework” application to the registrar on or before (a month before the final assignment is due).

### **Plagiarism and Academic Dishonesty Policy:**

The seminary maintains a zero tolerance policy on plagiarism and academic dishonesty. Plagiarism and academic dishonesty can result in a failing grade for an assignment, for the course, or immediate dismissal from the seminary. Even unintentional plagiarism is to be avoided at all costs. Students are expected to be familiar with the policy statements in the current academic calendar and the student handbook that deal with plagiarism, academic dishonesty (cheating), and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Dean.

### **Protection of Personal Information:**

Personal information, that is, information about an individual that may be used to identify that individual, may be collected as a requirement as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at [privacy@ambrose.edu](mailto:privacy@ambrose.edu).