



A M B R O S E

EN 110-1 Effective Writing Fall 2009

Instructor: Matthew McCabe
Office: L 2062
Office Phone: 410-2000 ext. 2964
E-mail: mmccabe@ambrose.edu

Section: 1
Class Times: T/Th 1-2:15
Class Location: L2100
Office Hours: T/Th 2:30 to 4:30
or by appointment

Course Description:

This course serves to develop the student's ability to write university level essays. All aspects of essay writing will be covered, especially basic grammar, sentence and paragraph construction, as well as citation conventions.

Course Objectives:

English 110 aims to help students

- achieve competence with the sentence
- achieve competence with the paragraph
- achieve competence with the academic essay
- view writing competence as a lifelong achievement.

Required Texts:

Hacker, Diane. A Canadian Writer's Reference. 4th ed. Boston: Bedford/St. Martin's, 2008.

Supplementary Reading—as assigned (a variety of sources, handed out in class)

Dictionary: Students should consider purchasing a good dictionary (such as the Oxford) to support their writing and their entire course of studies.

Course Schedule

	Thurs. 10 Sept. Introduction
Tues. 15 Sept. The sentence: foundational grammar Expository writing: the thesis	Thurs. 17 Sept. Foundational grammar Thesis
Tues. 22 Sept. Subject-verb agreement Prewriting	Thurs. 24 Sept. Subject-verb agreement Compare and contrast
Tues. 29 Sept. Pronoun agreement Compare and contrast	Thurs. 1 Oct. ESSAY 1 DUE Pronoun agreement The paragraph
Tues. 6 Oct. Basic punctuation The paragraph	Thurs., Oct. 8 QUIZ Basic punctuation Parallelism
Tues. 13 Oct. Persuasiveness	Thurs. 15 Oct. MIDTERM EXAM
Tues. 20 Oct. Persuasiveness Unity, coherence, emphasis	Thurs. 22 Oct. ESSAY 2 DUE Community Day (no class)
Tues. 27 Oct. Coherence and emphasis Transitions	Thurs. 29 Oct. Coherence and emphasis Transitions
Tues. 3 Nov. MLA style	Thurs. 5 Nov. MLA style
Tues. 10 Nov. RESEARCH EX. DUE Unity, coherence, emphasis	Thurs. 12 Nov. ESSAY 3 DUE Style Prose rhythm
Tues. 17 Nov. Style Diction	Thurs. 19 Nov. Diction Controversial writing
Tues. 24 Nov. Controversial writing	Thurs. 26 Nov. Controversial writing
Tues. 1 Dec. Mistakes to avoid	Thurs. 3 Dec. ESSAY 4 DUE Peer editing
Tues. 8 Dec. ESSAY 4 DUE (submission for grade) Revision	Thurs. 10 Dec. Exam writing

Course Requirements

1. All students must enrol in the course at <http://moodle.ambrose.edu> and check for updates on the Moodle coursepage regularly.

2. Students should do all the prescribed readings and homework before class and be prepared to participate in class discussion. Homework assignments, posted on Moodle, will be made available within four hours of the end of each class. It is the responsibility of students to check the Moodle coursepage regularly for all homework assignments and for other information pertaining to the class.
3. Assignments are due **in hardcopy** at the beginning of class on the dates specified. A penalty of 5% will be deducted for each calendar day a written project is late. ***Late assignments will not be accepted after graded assignments have been returned to the class.***
4. Written assignments must conform to the designated formats. Students are required to keep an extra copy (electronic or printed) of each assignment.
5. Missed exams will only be made up if supported by the appropriate documentation (for example, a doctor's note).
6. Plagiarism in any of its forms will not be tolerated. All instances of plagiarism will be forwarded to the Academic Affairs Committee.
7. Students may not submit work done for another class.
8. The student is responsible for all the information given in class, and also for any changes to the syllabus that are announced in class.
9. As in all English courses, spelling, punctuation, grammar, style, and format are important in all your written work, including exams. Shortcomings in these areas will be reflected in your marks.
10. Regular attendance and punctuality are expected.

Grading

Essay 1	5%
Essay 2	10%
Essay 3	10%
Essay 4	15%
Quiz	5%
Research assignment	5%
Midterm exam	15%
Final exam	30%
Participation	<u>5%</u>
	100

Final grades for the course appear as letter grades. The table below shows the percentage equivalents for each letter grade.

Letter Grade	Percentage	Description
A+	96-100	
A	91-95	Excellent
A-	86-90	
B+	82-85	
B	75-81	Good
B-	72-74	
C+	68-71	
C	63-67	Satisfactory
C-	60-62	
D+	59-59	
D	50-55	Minimal Pass
F	0-49	Failure

Important Dates

Last day to enter course without permission	Fri., Sept. 18
Last day to withdraw from a course and receive tuition refund	Fri., Sept. 18
Last day to withdraw from courses or change to audit without academic penalty	Fri., Nov. 13

Important Note

It is the responsibility of all students to become familiar with and adhere to Ambrose University College Academic Policies, such as those regarding Academic Dishonesty, as stated in the current Catalogue.