

Course ID:	Course Title:	Fall 2020
EN 295	Advanced Expository Prose	Prerequisite: EN 115
		Credits: 3

Class Information		Instructor Information		Important Dates	
Delivery:	In-person	Instructor:	Jonathan Goossen, PhD	First day of classes:	Wed., Sept 9
Days:	T Th	Email:	jgoossen@ambrose.edu	Last day to add/drop, or change to audit:	Sun., Sept 20
Time:	3:15-4:30 pm	Phone:	403-410-2000 x5960	Last day to request revised final exam:	Mon., Nov 2
Room:	A2133	Office:	L2065	Last day to withdraw from course:	Fri., Nov 20
Lab/Tutorial	None	Office Hours:	W 4:00-5:00 pm F 1:00-2:00 pm Make an appointment	Last day to apply for coursework extension:	Mon., Nov 23
Final Exam:	None			Last day of classes:	Mon., Dec 14

Course Description

Students in this course will develop their academic writing strengths. A variety of writing pedagogies will be used, but special emphasis will be given to peer and professor editing, and students will be given ample opportunity to revise their work. Exposition and argumentation are the chief forms of essay writing in this course.

Expected Learning Outcomes

Diligent students of the course will:

- Build understanding of correct English grammar, syntax, and punctuation and how these ground good writing.
- Sharpen their appreciation of and capacity for clarity, concision, coherence, and grace as central elements of good written style.
- Develop their ability to describe, explain, analyse, and persuade in non-fiction prose.
- Develop their capacity for critical analysis of ideas and their relationship to their written form.

Textbooks

Messenger, William E. et al. *The Concise Canadian Writer's Handbook*. 3rd ed. Oxford, 2017.

Williams, Joseph M. *Style: Lessons in Clarity and Grace*. 12th ed. Pearson, 2016.

Online subscription to [English Grammar 101](#).

Additional assigned readings will be made available on Moodle.

Special Statement

This semester begins beneath the cloud of COVID-19 and the sweeping powers Alberta Health Services (AHS) has assumed to deal with it. At any point, AHS may force individuals not to attend class, or it may force the whole class temporarily or permanently online. Despite this threat, I have designated this as a traditional, on-campus and in-person class because I believe that university education is most beneficial, courageous, and enjoyable when it involves unmediated, fully human interaction with your professor and fellow students. In light of these circumstances and this belief, I make the following commitments to you and place the following expectations on you for this semester.

- I commit to teaching the class and meeting with students in person as long as I am permitted to do so. I expect that you will attend class diligently and make use of my office hours as long as you are permitted to do so.
- I commit to making classroom materials available online to any student forced off campus. I expect that you will contact me as soon as possible to make arrangements if this should become your fate.
- I will make reasonable adjustments to assignment deadlines if you become sick or are forced into extraordinary circumstances. I expect that you will be honest about your situation and that you will still complete all assignments.

Requirements & Evaluation:

- All assignments are **due by the beginning of class via Moodle** on the date specified.
- **Readings and exercises** must be completed **before** the class for which they are assigned.
- Always bring the relevant textbooks to class. **Print** any readings posted on Moodle and bring them with you to class.
- **All** assignments must be submitted to receive a passing final grade.
- As revision is a crucial part of writing, **all assignments may be revised and resubmitted** within one week of first being graded. Assignments originally submitted late may *not* be resubmitted.
- **Extensions** may be granted on essay assignments in exceptional circumstances, but must be arranged in advance or verified by medical documentation, etc.). **Late assignments** will be marked down one refined letter grade per class day (Tues-Fri) late, and may not be graded in a timely manner.
- The most current version of this syllabus, texts discussed in class, and any supplementary handouts will always be available on **Moodle**. Any changes to the syllabus will be announced in class and noted in the online version.

Participation – 15%

Even more so than a typical literature class, participation – regular attendance, engagement in class discussion, meeting with the prof – will be crucial to learning in this class. The participation grade will also register your completion of **short writing exercises** (see calendar). These will usually be graded on a simple pass/fail basis (perfect completion will result in a perfect grade) but may occasionally be taken in for assessment.

Grammar & Mechanics Test – 10%

Following the introductory unit on grammar and mechanics, students will write an out-of-class, on-line test. **Write between Sept. 24-28.**

Paragraph Imitation Assignments – 3 x 5% = 15%

Imitating the work of good writers has historically been a crucial part of humanist education. These short assignments require you to discern what makes for attractive, compelling prose and to replicate those qualities. **Due October 29, November 7, November 26.**

Bad Paragraph Rewrite – 5%

Find a paragraph in an academic article or book that is awfully written. Rewrite the paragraph to better communicate the author's ideas. **Due October 19.**

Thesis and Outline Assignment – 5%

Draft a thesis statement and topic sentence outline for one major paper that you write in another English class. **Due December 5.**

Essays

Three essays will provide you with extensive opportunity to practice skills gained through study and shorter assignments. Each essay will be peer edited. **Due October 13, November 5, December 15**, respectively.

- Essay 1: Definition (3 pp.) – 15%
- Essay 2: Précis (3-4 pp.) – 15%
- Essay 3: Persuasion (5 pp.) – 20%

*Further instructions for these assignments will be given well before they are due.
The professor reserves the right to make adjustments to these requirements in response
to Alberta Health Services demands.*

Attendance:

Class attendance is mandatory. Attendance will be taken daily and will influence your participation grade. **Any student who misses more than 8 class sessions will automatically fail the course.**

Classroom Etiquette

In order for each of us to get the most out of this class, please observe the following:

- Arrive on time. Attendance will be taken.
- Do not talk compulsively. Be self-aware and leave space for others' voices.
- Do not be silent. Speaking is a crucial aid to formulating your thoughts on a topic.
- Eating in a formal venue like a classroom is brutish; since university education is meant to humanize you, don't do it. Unslurped beverages are fine.
- Texting or having your phone beep, ring, or rumble during class is not quite brutish (animals don't use technology), but it is certainly crude. Since university education is meant not only to humanize but to civilize you, turn off all devices before class begins.
- Despite frothy claims to the contrary, technology impedes learning as much as it aids it. Therefore, **students may not use any device more complex than pen and paper in our classroom.** Peer review and other group exercises are exempt from this ban.

Grade Summary

Letter Grade	Percentage	Description
A+	96-100	Excellent
A	91-95	
A-	86-90	
B+	82-85	Good
B	75-81	
B-	72-74	
C+	68-71	Satisfactory
C	63-67	
C-	60-62	
D+	56-59	Poor
D	50-55	Minimum Pass
F	0-49	Failure

Because of the nature of the Alpha 4.00 system, there can be no uniform University-wide conversion scale. The relationship between raw scores (e.g. percentages) and the resultant letter grade will depend on the nature of the course and the instructor's assessment of the level of each class, compared to similar classes taught previously. Please note that final grades will be available on student registration system. Printed grade sheets are not mailed out.

Ambrose University Academic Policies:

Communication

All students have received an Ambrose e-mail account upon registration. It is the student's responsibility to check this account regularly as the Ambrose email system will be the professor's instrument for notifying students of important matters (cancelled class sessions, extensions, requested appointments, etc.) between class sessions. If students do not wish to use their Ambrose accounts, they will need to forward all messages from the Ambrose account to another personal account.

Registration

During the **Registration Revision Period** students may enter a course without permission, change the designation of any class from credit to audit and /or voluntary withdraw from a course without financial or academic penalty or record. Courses should be added or dropped on the student portal by the deadline date; please consult the List of Important Dates. After that date, the original status remains and the student is responsible for related fees.

Students intending to withdraw from a course after the Registration Revision Period must apply to the Office of the Registrar by submitting a "Request to Withdraw from a Course" form or by sending an email to the Registrar's Office by the **Withdrawal Deadline**; please consult the List of Important Dates on the my.ambrose.edu website. Students will not receive a tuition refund for courses from which they withdraw after the Registration Revision period. A grade of "W" will appear on their transcript.

Students wishing to withdraw from a course, but who fail to do so by the applicable date, will receive the grade earned in accordance with the course syllabus. A student obliged to withdraw from a course after the Withdrawal Deadline because of health or other reasons may apply to the Registrar for special consideration.

Exam Scheduling

Students, who find a conflict in their exam schedule must submit a Revised Examination Request form to the Registrar's Office by the deadline date; please consult the List of Important Dates. Requests will be considered for the following reasons only: 1) the scheduled final examination slot conflicts with another exam; 2) the student has three final exams within three consecutive exam time blocks; 3) the scheduled final exam slot conflicts with an exam at another institution; 4) extenuating circumstances. Travel is not considered a valid excuse for re-scheduling or missing a final exam.

Electronic Etiquette

Students are expected to treat their instructor, guest speakers, and fellow students with respect. It is disruptive to the learning goals of a course or seminar and disrespectful to fellow students and the instructor to use electronics for purposes unrelated to the course during a class session. Turn off all cell phones and other electronic devices during class. Laptops should be used for class-related purposes only. Do not use iPods, MP3 players, or headphones. Do not text, read, or send personal emails, go on Facebook or other social networks, search the internet, or play computer games during class. Some professors will not allow the use of any electronic devices in class. The professor has the right to disallow the student to use a laptop in future lectures and/or to ask a student to withdraw from the

session if s/he does not comply with this policy. Repeat offenders will be directed to the Dean. If you are expecting communication due to an emergency, please speak with the professor before the class begins.

Academic Policies

It is the responsibility of all students to become familiar with and adhere to academic policies as stated in the Academic Calendar. Personal information (information about an individual that may be used to identify that individual) may be required as part of taking this class. Any information collected will only be used and disclosed for the purpose for which the collection was intended. For further information contact the Privacy Compliance Officer at privacy@ambrose.edu.

Extensions

Although extensions to coursework in the semester are at the discretion of the instructor, students may not turn in coursework for evaluation after the last day of the scheduled final examination period unless they have received permission for a course Extension from the Registrar's Office. Requests for course extensions or alternative examination time must be submitted to the Registrar's Office by the deadline date; please consult the List of Important Dates. Course extensions are only granted for serious issues that arise "due to circumstances beyond the student's control."

Appeal of Grade

An appeal for change of grade on any course work must be made to the course instructor within one week of receiving notification of the grade. An appeal for change of final grade must be submitted to the Registrar's Office in writing and providing the basis for appeal within 30 days of receiving notification of the final grade, providing the basis for appeal. A review fee of \$50.00 must accompany the appeal. If the appeal is sustained, the fee will be refunded.

Academic Integrity

We are committed to fostering personal integrity and will not overlook breaches of integrity such as plagiarism and cheating. Academic dishonesty is taken seriously at Ambrose University as it undermines our academic standards and affects the integrity of each member of our learning community. Any attempt to obtain credit for academic work through fraudulent, deceptive, or dishonest means is academic dishonesty. Plagiarism involves presenting someone else's ideas, words, or work as one's own. Plagiarism is fraud and theft, but plagiarism can also occur by accident when a student fails or forgets to acknowledge to another person's ideas or words. Plagiarism and cheating can result in a failing grade for an assignment, for the course, or immediate dismissal from the university. Students are expected to be familiar with the policies in the current Academic Calendar that deal with plagiarism, cheating, and the penalties and procedures for dealing with these matters. All cases of academic dishonesty are reported to the Academic Dean and become part of the student's permanent record.

Note: Students are strongly advised to retain this syllabus for their records.

Course Schedule – EN 295 – Fall 2020

Date	Class Topics & Readings	Work Due in Class
Thurs., Sept. 10	Course Introduction	
Tues., Sept. 15	Crash Course in Grammar & Mechanics I – Parts of Speech 1 Nouns, Pronouns, Verbs, Modifiers	
Thurs., Sept. 17	Grammar & Mechanics II – Parts of Speech 2 Verbals, Phrases, Prepositions, Conjunctions, Interjections	Exercises: Mod. 1 Lessons 5, 7, 8 “Practice What You’ve Learned”; Mod. 2 “Posttest: Pronouns”; Mod. 3 Lessons 1, 2, 5, 13 “Practice...”
Tues., Sept. 22	Grammar & Mechanics III – Sentences Sentence parts, Clauses	Exercises: Mod. 7 “Quiz: Prepositional Phrases”; Mod. 8 Lessons 4, 5 “Practice...” Mod. 9 Lessons 2, 3 “Practice...”
Thurs., Sept. 24	Crash Course in Grammar & Mechanics IV – Punctuation Clauses (continued); Punctuation	Exercises: Mod. 9 “Quiz: Verbals”; Mod. 5 “Quiz: Objects & Complements”; Mod. 10 Lesson 6 “Practice...”
Tues., Sept. 29	Research in the Humanities and English	Exercises: PDF sheets on Moodle: “Sentence Errors”; “Colon, Semi-colon, Comma” Grammar & Mechanics test completed online before class (Moodle)
Thurs., Oct. 1	Modes of Writing I – Description and Definition <i>Read:</i> Barnet chapters 10, 11 <i>Assignment:</i> Essay 1 – Definition	
Tues., Oct. 6	Writing Sentences: Clarity I <i>Read:</i> Williams, Lesson 3	Exercises Williams 3.4, 3.6 Bring a paragraph of your own to class
Thurs., Oct. 8	Peer Review	Complete draft, Essay 1
Tues., Oct. 13	Sentences: Clarity II <i>Read:</i> Williams, Lesson 4	Final draft, Essay 1 Exercises Williams, 4.3 Bring a paragraph
Thurs., Oct. 15	Sentences: Clarity III <i>Read:</i> Williams, Lesson 5 <i>Assignment:</i> Bad paragraph rewrite	Exercises Williams, 5.1, 5.2 Bring a paragraph

Date	Class Topics	Assignments Due in Class
Tues., Oct. 20	Sentences: Clarity IV <i>Read:</i> Williams, Lesson 6	Exercises Williams, 6.1 Bring a paragraph
Thurs., Oct. 22	Modes of Writing III: Summary, Paraphrase, Quotation <i>Read:</i> Behrens et al, "Representing Others" (Moodle) <i>Assignment:</i> Essay 2 – Précis	Bad paragraph rewrite
Tues., Oct. 27	Paragraphs: Internal Organization I <i>Read:</i> Barnet chapter 3, pp. 44-62 <i>Assignment:</i> Paragraph Imitation 1	
Thurs., Oct. 29	Modes of Writing II – Literary Analysis <i>Read:</i> Barnet chapter 18, pp. 375-99	Paragraph Imitation 1
Tues., Nov. 3	Peer Review – Essay 2	Complete draft, Essay 2
Thurs., Nov. 5	Paragraphs: Internal Organization II <i>Assignment:</i> Paragraph Imitation 2	Final draft, Essay 2
Nov. 9-13	Fall Reading Week	No Classes
Tues., Nov. 17	Paragraphs: Introductions & Conclusions <i>Read:</i> Barnet chapter 3, pp.62-67 Williams, Lesson 7 <i>Assignment:</i> Paragraph Imitation 3	Paragraph Imitation 2
Thurs., Nov. 19	Sentences: Grace I <i>Read:</i> Williams, Lesson 9	
Tues., Nov. 24	Sentences: Grace II <i>Read:</i> Williams, Lesson 10	Paragraph Imitation 3 Exercises Williams, 10.1, 10.2 Bring a paragraph to class
Thurs., Nov. 26	Sentences: Grace III <i>Read:</i> Williams, Lesson 11	Exercises Williams, 11.1, 11.2
Tues., Dec. 1	Thesis and Outlining <i>Read:</i> Barnet chapter 13, pp. 280-83 Messenger, Sec. 9f-9j <i>Assignment:</i> Essay Outline <i>Assignment:</i> Essay 3 - Persuasion	
Thurs., Dec. 3	Modes of Writing IV: Persuasion <i>Read:</i> Barnet chapter 12, pp. 233-36; 240-56; pp. 511ff (Lewis's essay)	Exercises, Barnet pp. 254-56
Tues., Dec. 8	Peer Review – Essay 3	Essay Outline Complete draft, Essay 3
Thurs., Dec. 10	Final Class	Mon., Dec. 14: Final draft, Essay 3