



AMBROSE
UNIVERSITY

REGISTRATION FORM FOR ALLIANCE HISTORY AND THOUGHT

All students are required to make a \$250 non-refundable tuition deposit prior to registration. (The deposit is applied to the total tuition as this registration fee is NOT an additional fee).

STUDENT INFORMATION

Last Name:	First Name:	Middle Name:
Previous/Maiden Name(s) (if applicable):		Student ID (if applicable):
Current Mailing Address:		Date of Birth (mandatory):
City:	Province:	Postal Code:
Phone Number:	Email Address:	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female
Citizenship:	Denomination:	Ethnicity:
First Language:	International Student: <input type="checkbox"/> Yes <input type="checkbox"/> No	Student Visa: <input type="checkbox"/> Yes <input type="checkbox"/> No

If you wish to declare you are an Aboriginal person, please specify: Inuit Metis Status/First Nations Non-Status/First Nations

***ALBERTA STUDENT NUMBER (for ALL students registering in the UNDERGRAD course only) -**

***Note: ALL students taking UNDERGRADUATE courses MUST have an ASN, EVEN IF YOU LIVE OUT OF PROVINCE. You cannot register in a course without one. To set up or look up your ASN, please follow the link:**

<https://extranetapp.learning.gov.ab.ca/learnerRegistry/forms/>

This is my first course at Ambrose University

I am a Visiting Student, from:

REGISTRATION INFORMATION

IF YOU ARE REGISTERING FOR THE **GRADUATE LEVEL** COURSE YOU MUST HAVE COMPLETED AN UNDERGRADUATE DEGREE

DEGREE: _____ FROM: _____

Semester: (please circle) Fall/ Winter/
Spring Year:

Location: On Campus Off Campus (**location**):

COURSE ID INFORMATION: **REL 362 (UNDERGRADUATE LEVEL)** **CH 610 (GRADUATE LEVEL)**

ARE YOU TAKING THIS COURSE FOR ACCREDITATION PURPOSES WITH THE C&MA? - **Yes** **No**

DISTRICT: **Canadian Pacific District (CPD)** **Western Canadian District (WCD)** **Canadian Midwest District (CMD)**
 Central Canadian District(CCD) **St. Lawrence District (SLD)** **Eastern Canadian District(ECD)**

PLEASE ALLOW THE RELEASE OF MY ACADEMIC INFORMATION TO MY C&MA DISTRICT/NATIONAL MINISTRY OFFICE: **Yes** **No**
(Communication with the C&MA regarding your course can only be made if consent is given above AND once the course is completed, an OFFICIAL TRANSCRIPT must be requested to be sent to your District)

FINANCIAL INFORMATION

Card Number	3 Digit Security Number	Expiry Date
Name on Credit Card:	Signature of Card Holder:	

Please send invoice



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DECLARATION

I certify that the information provided is true and complete in all respects and understand that failure to provide complete and true information may result in penalties. I understand that I will be bound by the regulations of Ambrose University as listed in the Academic Calendar

Student Signature:

Date:

GENERAL INFORMATION

- **Student Communication:** During the semester(s), the Ambrose school email account serves as the primary mode of official communication with students. It is the **student's responsibility** to be aware of email sent their student email address.
- **Open Studies Students:** Students who have not been formally admitted into a program may take up to **15 credits** at Ambrose as an Open Studies Undergraduate student and **9 credits** as an Open Studies Graduate student, after which they must complete a formal admission process and be admitted into a program in order to register in credit courses. Open Studies students may need to submit unofficial transcripts in order to meet course prerequisites.
- **Ambrose Graduate Students:** Students with an accredited Bachelor's degree are eligible to take Ambrose Seminary courses. A transcript may be required to show that the student has earned an undergraduate degree.
- **Visiting Students:** Visiting Students must present a Letter of Permission from their home institution in order to register in courses Ambrose. Visiting students are not required to complete the full admission application but may need to submit unofficial transcripts in order to meet course prerequisites.

FINANCIAL INFORMATION

- All students are required to make a \$250 non-refundable tuition deposit prior to registration. (The deposit is applied to the total tuition as this registration fee is NOT an additional fee).
- Please be aware that Ambrose does not accept credit card payments for the balance of your account less the \$250 registration deposit.
- Payment can be made by cash, personal cheques, bank drafts, Interac and online, via your personal banking website by adding Ambrose as a bill/payee. You will need your 6-digit Student ID#. Banks include; TD, BMO, RBC and CIBC.
- Further information regarding payment methods are found on the Ambrose website <https://my.ambrose.edu/content/payment-methods>
- Current tuition and fees can be found in the Financial section on the Ambrose University website https://ambrose.edu/student_life/financing-your-education

REGISTRATION INFORMATION

- **Deadlines** for when you can submit a request form in order **to drop the course** are listed **on the Ambrose website** on the list of dates and deadlines, and information about **requesting an extension** is included **in the Academic Calendar**. Please follow the link below. <https://ambrose.edu/enrolment/announcements>

***The above summary is for your convenience only. Please see the Academic Calendar for all official policies: www.ambrose.edu/registrar Click on "Academic Calendar"**

OFFICE USE

Actioned in BB:

Confirmation Sent:

Given to Finance:

Date:

Return this form to the Registrar's Office, Ambrose University
150 Ambrose Circle SW, Calgary, AB T3H 0L5 Fax: 403-571-2556 Email:
registrar@ambrose.edu