

## Residence Community Standards

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Residence seeks to cultivate an environment that promotes whole person development by fostering a community that values academic faithfulness and success, faith formation, vibrant community life and holistic well-being. The Residence Community Standards reflects Ambrose University’s commitment to serve as a community of transformative Christian higher education. These standards are intended to create a physically excellent, safe and community-promoting space for Residence Students to thrive, develop in wisdom and grow holistically.

The Resident, and/or any person who has been granted permission to enter the Ambrose Residence, shall comply with all rules and regulations pertaining to the Ambrose Residence Community Standards for the full term of enrollment in the Ambrose Residence Program and also adhere to the Ambrose Community Standards (see the student handbook) as long as they are a enrolled as a student.

### Eligibility and Requirements to Live in Residence

- Housing for all full-time first year Students is guaranteed. Because of this, full-time Students are required to live on campus for at least their first year. Exemptions include:
  - Students who are over the age of 21.
  - Students who are currently a resident of the greater Calgary area living with their parents/guardians.
  - Students who are married.
  - Transfer Students with 30 or more credit hours from another accredited post-secondary institution.
- Living in Residence is a full year commitment for first year Students. To promote continuity of community and as little disruption to the learning environment as possible, viewing residence as a full school-year commitment is encouraged for all those who choose to join (except where leaving Calgary for a practicum or internship connected to Ambrose studies). Withdrawal from the Residence program must be requested in writing to the Residence Director by December 15<sup>th</sup> in order to receive any portion of a damage deposit back.
- The Resident will be a Student enrolled full-time or part-time at Ambrose. Exceptions may be granted by the Residence Director in consultation with the Director of Community Life.

#### 4. Senior Student Pod

To be eligible for the senior Student pod, a Student must meet one of the following criteria:

- be 21 or older
- be in their third or fourth year at Ambrose
- be in seminary or in the education program

Special permission can be granted to other Students by the Residence Director.

#### **Fees**

5. Residents are required to purchase a meal plan provided by Ambrose Food Services. Meal plan exemptions may be granted a) if a signed doctor's note is provided explaining the medical reason for needing an exemption and b) after consultation with the Food Services Manager to determine the possibility of meeting the dietary needs of the Student. Meal plan exemption requests will be handled by the Director of Campus Services. Each request will be considered on a case to case basis.
6. The \$400 Room Reservation Fee (which includes at \$25 non-refundable residence fee) will become the Damage Deposit once the Resident moves into Residence. In order to receive a refund, Students not planning on living in Residence for the Fall of the next school year must notify the Residence Director in writing prior to June 15<sup>th</sup>.
7. The Resident will be responsible for the cost of repairs to his/her room or any common spaces that have been damaged due to the Resident or his/her guest. Any unclaimed damages will be assigned to an individual, pod or the Residence community at the discretion of the Director of Campus Services.
8. The Residence Fee is determined based on the time when school is in session but does not cover the Christmas break or Spring/Summer break. Residents are expected to leave campus over the Christmas break and Summer break (Residence opening and closing dates are printed in the academic calendar and student handbook). Students can apply for Christmas, Spring and Summer housing through the Residence Director. Additional fees will apply.

#### **Property and Storage**

9. There is a storage room reserved for Student use in the Residence basement. During the school year, this room will remain locked in order to be safe for storage. All Student belongings must be removed from the storage room the week before final exams in April. Students who are returning to Residence in the Fall have the option of renting a small space in the storage room to store their belongings during the Summer for a cost of \$40. Items in storage must be in boxes or Rubbermaid containers and be clearly labeled with the Student's name and pod.
10. Ambrose shall not be liable for damage to person or property or loss of property for any cause whatsoever, whether the same be caused by default or negligence of another Resident, or any person, whether lawfully or unlawfully upon the premises, and the Resident shall indemnify Ambrose against any such claim out of or in any way related to the actions of the Resident.
11. All personal items brought into Residence must be removed by the Residence closing date in April. All items left in Residence will be disposed of. Any cost of disposal will be applied to the person(s) who left it or be evenly distributed among the pod members.

12. Residence room furniture (desks, beds, chairs, mattresses etc.) shall not be removed from its original room. Residence room furniture is not to be stored in the pod lounges or any other area in Residence without the approval of the Residence Director.

### **Restrictions**

13. Ambrose is a smoke free campus. Smoking and vaping is prohibited anywhere on the Ambrose campus including within all Ambrose buildings as well as outdoor spaces, parking lots, or any vehicle on Ambrose property.

The use of cannabis and tobacco is highly discouraged, along with other substances that may be addictive or unhealthy.

The recreational usage, possession and distribution of cannabis, tobacco and vaping is prohibited at any Ambrose sponsored event or activity (e.g. travel studies, athletic events, club events).

Any student seeking an exemption related to the use of medicinal cannabis usage can inquire with the Director of Community Life in the Student Development Office.

Please refer to the Ambrose Smoke Free Campus Policy for further information

14. The use of FasTac brand hooks, Command 3M removable hooks, tacks, nails and/or tape is not permitted on the walls in Residence. The Residents may only use “funtac” on the walls in Residence. In addition, the Resident is not allowed to put anything up on any common area walls unless given permission by the Residence Director or a Residence Assistant.
15. Residents are not permitted to display items, posters or signs that contain offensive material or that promote behavior contrary to Ambrose’s Community Life Standards.
16. The Resident will not bring into his/her room a pet of any kind except fish. Only small fish tanks (less than 25 liters) will be permitted.
17. Open flames, including candles, are not permitted in Residence at any time. Exceptions will require permission from the Residence Director and may be granted on occasion in Residence basements. Other banned items include fireworks, incense and sparklers, highly flammable materials (e.g. gas or kerosene) and hot plates. Space heaters are also not permitted unless approved by the Residence Director.

### **Use of Space**

18. Residents will be required to keep public spaces (pods, basements and prayer rooms) clear of personal belongings. All items that are left in those places will be placed in the lost and found. All unclaimed items will be donated to a local charity at Residence closing in April. Before Christmas break, Residents will be asked to do a mid-year cleaning and rooms will be checked for fire code safety before Residence closing in December.
19. In compliance with the fire code and to facilitate cleaning, the Resident shall keep all common areas, including hallways and stairwells, free from boxes, bicycles, sports equipment, laundry and other personal belongings.
20. The Resident shall not use his/her room or any of the common spaces for any purpose other than that of a living facility, including any trade, business or illegal act.

21. Students are welcome to use Residence kitchens for special events. Ambrose does not provide cooking supplies for Residence kitchens. Students are expected to clean up the kitchen and to take all supplies back to their room.
22. All items in pod and basement fridges must be labeled and be before their expiration date. All items will be thrown out that do not meet this standard. Students will be responsible to have all perishable items removed at Christmas break and every item removed at Residence closing in April.
23. Overnight sleeping in the pod or public spaces is not permitted.
24. Unoccupied rooms in Residence are not to be entered or used by Residents or their guests. Any belongings found in unoccupied rooms will be removed and the Resident will be charged for any cleaning or repair costs.

### **Safety**

25. False fire alarms may result in a fee from the City Fire Department (\$500 or more), which will be the responsibility of the Resident(s) involved.
26. The emergency exit door located at the end of each pod's common area is not to be propped open when it is not Open Pods. Propping this door open may result in a fine or community sanction from the Residence Director. This consequence will be applied to the individual who props open the door. If the individual cannot be determined the fine or sanction will be applied to everyone on the pod.
27. Residents will not allow a non-resident access to any Residence building or allow non-residents to follow them into a building.
28. Students who are spending the night off campus will let their Residence Assistant know in advance. They will also let the Residence Assistant know when they will return to campus.

### **Noise**

29. Quiet outside Residence is in effect from 10 p.m. – 7 a.m., in accordance with city bylaws and out of respect for the greater community surrounding our campus.
30. Students are responsible to respect other Student's right to privacy, sleep and quiet. Excessive noise any time of day is not acceptable. Quiet should be expected in the pods after 11 p.m. The playing of amplified instruments is not permitted in Residence.

### **Community**

31. To promote intentional community building, all residents are required to participate in weekly floor meetings. These meetings take place on Wednesday evening at 10 p.m. in the common area of the pod and last approximately 1 hour.
32. The Open Pods in Residence will be on Monday and Wednesdays from 6 p.m. to 10 p.m. and Friday, Saturday, and Sunday from noon to 11 p.m. During this time, pods are open to any Student but Students may not go into opposite gender's rooms. Any adjustments to Open Pods must get approval from the Residence Director. These rules do not apply to Sr. Pod as there are different expectations in place in those pods.

**Parking**

33. Residents may purchase a parking pass for the Residence parking lot through Campus Services. The loading zones must be kept clear for emergency vehicles and are meant for drop off and pick up only. At no time should a vehicle be left in the loading zone unattended. Vehicles left unattended may be ticketed or towed.

**Guests**

34. The Residence Assistant must be aware of any overnight guests in Residence. If a guest is wanting to stay for more than 3 nights, the Residence Director must approve the length of stay. Guests are welcome to stay with their host in residence but should not be spending more than 10 nights per semester in Residence.
35. Guests are the responsibility of the Resident host. All overnight guests must be hosted by a student of the same gender and sleep in the host's room.
36. There will be no overnight guests permitted during New Student Orientation or during Final Exams.

**Misconduct**

37. Misconduct will be handled in accordance with the Community Standards Procedures; Complaints and Appeals.
38. Misconduct could result in the Resident being removed from Residence.